



IFMA's
Professional
Development

Certified Facility Manager

Certified Facility Manager®
(CFM®) Certification

Those who earn the
prestigious title of CFM:

- ▶ Gain credibility in their professional network
- ▶ Validate their mastery of facility management's 11 core competencies
- ▶ Distinguish themselves as leaders in FM
- ▶ Proudly join a respected group of FM professionals
- ▶ Digital badge for secure online recognition and verification for employers



Globally recognized for almost 30 years, the Certified Facility Manager® (CFM®) sets the standard ensuring the knowledge and measuring the competency of practicing facility professionals. Earning FM's pinnacle certification is the hallmark of a committed facility professional who has demonstrated skills and mastery of the entire FM body of knowledge.

CFM applicants take a competency-based exam that is proctored in-person or virtually.

180
Questions

multiple choice questions that emphasize the application of the concepts and principles of the 11 core competencies.

4
Hours

Applicants have 4 hours to complete the exam, which is graded as pass or fail.



Meet specific eligibility requirements.



Assess your readiness and prepare for the exam.



Submit your application through IFMA's website.



Schedule and pass the CFM Exam + complete ethics training.

Step 1

To apply for the exam, applicants must have:

Experience	Education	Ethics Training
5 Years	Any	Take the IFMA ethics assessment or submit ethics coursework within 30 days of passing the exam.
3 Years	Bachelors or Masters Degree in FM	Contact: credentials@ifma.org for more information.

Step 2

Understand the exam format with IFMA courses, which review the exam methodology and experience with practice exam questions.

- ▶ Take a practice exam
- ▶ Enroll in an exam prep workshop, virtually or in-person

Check your knowledge in all 11 globally recognized core competencies:

- ▶ Use our new Self-Assessment Tool to assess your knowledge gaps and study only what you need ahead of taking the exam.
- ▶ After reviewing your Self-Assessment Tool results, fill your specific knowledge gaps with any of our Core

Materials offered by IFMA to prepare for the CFM Exam, such as the CFM Exam Prep Workshop and CFM practice exams, are optional study resources and are not a requirement of eligibility, nor are they endorsed by the IFMA Certification Commission.

Step 3

Complete the application, detailing your FM experience in the 11 competencies, and submit your payment.

Step 4

Schedule your proctored exam with Prometric -- you can test at any Prometric center globally or take the exam online.

If a candidate isn't successful on the first exam attempt, there is no additional cost for the exam retake within a year.

Recertification

The CFM is valid for three (3) years. Maintain your status with continuing education, FM practice and other approved activities. Recertification reflects your commitment to professional growth and solidifies elite status throughout your career.

Become one of the industry's elite. Validate your ability to lead as a facilities expert.